

# Completing your Application Form for a Discharge Permit to Discharge Contaminants to Air

A Discharge Permit is issued by Horizons Regional Council (HRC) allowing you to do something that otherwise would contravene restrictions on discharges to air under

## Activities Requiring a Discharge Permit under Section 15 of the RMA

Discharge Permits are required for activities that may pollute the air. Depending on their effects, Discharge Permits may be required for:

- Abrasive blasting plants;
- Crematoria;
- Timber treatment plants;
- Tanneries, fellmongeries, skin and hide processing plants; and
- Piggeries.

## Completing the Application Form

Your reading and understanding of the information below will assist you in completing Questions 6 - 13 on the application form.

### Question 6

You must clearly identify the location of the land where the proposed activity will take place. For example, provide a street address, describe a well-known landmark nearby, or provide the rural number or a dairy supply number.

### Question 7

The valuation number. This can be found on a rates assessment for the property concerned.

### Question 8

The legal description. This is also on your rates assessment.

### Question 9

What is required in a locality and site plan?

- neighbouring property boundaries and affected parties (named);

- location of discharge point(s);
- any roads (named);
- down-wind properties; and
- direction of prevailing wind.

The above can be shown on a building plan, farm plan, surveyor's map or aerial photograph.

### Question 10

How do I describe the activity and quantities?

- the process type (including chemicals or materials used in the process);
- the nature, quantity and concentration of the contaminant (s) to be discharged;
- the point (s) where the discharge will take place;
- how long the discharge will occur for (hours per day, days per week), whether the discharge volume and/or strength will be constant or seasonal;
- maximum quantity and rate of discharge;
- any treatment methods;
- the type of installation involved (eg hot water boiler, warm air furnace, incinerator);
- the rating of the installation (eg KW); and
- what fuel is involved, and the estimated annual fuel consumption.

## Question 11

Effect of the activity on the environment. This is the most important question that HRC considers when dealing with your application. Under the RMA (Fourth Schedule) you are required to describe how your activity may affect the environment and ways you can avoid, remedy or mitigate any adverse effects. To help you do this, you must:

- Identify and assess any good and bad environmental effects that your activity may have and ways you can avoid or mitigate any adverse effects. For example:
  - could the discharge affect air quality;
  - could the activity have any impact on plant or animal life;
  - will it cause an offensive odour emission;
  - could the activity have any impact on human health
- Consider whether the effects you have identified are temporary, permanent or seasonal.
- If any of your contaminants are hazardous to people or the environment or involve an installation which is hazardous, what is the risk associated with the hazard?
- Identify any other people or groups (apart from your neighbours identified in Question 12) that may be affected by your proposal. This could include iwi, special interest or recreation groups. Outline any consultations you have had with these groups and how you have taken any concerns expressed into account.
- Identify any recreational activities carried out in the area (eg. sports grounds, parks) .

- Provide details of the emission control system (if applicable).
- Provide details of treatment and disposal system maintenance programme.

## Question 12

Which of my neighbours must I identify?

- Each owner/occupier with a property, a lake, a river, or a stream as a common boundary with the property for which you need the consent.
- Down-wind owners and or occupiers.
- Properties, including offices, buildings or shops, which are likely to be affected by the air discharge.
- Any other affected parties, for example, local iwi or the Department of Conservation. It is to your advantage to consult with these groups about your proposed activity before you lodge your application.

## Question 13

Do I need any further consents? To help answer this question refer to our brochure called Information on Resource Consents.

**Horizons Regional Council's Consents Team can be contacted on free phone 0508 800 800 for more information.**



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